

## DISCOTHEQUE BOOKING AGREEMENT

An agreement made this day (as date below) between...(YOUR NAME) ..... hereinafter called the PROMOTER, and **Chris Green**, hereinafter called the DISCOTHEQUE, under which the PROMOTER engages the DISCOTHEQUE, and the DISCOTHEQUE accepts engagement to appear at the venue(s), at the salaries, and on the date(s) shown on this agreement, and subject to the terms and conditions as printed on the reverse of one copy.

(1) Address of PROMOTER: (YOU'RE ADDRESS)

.....  
..... Telephone number: .....

(2) **Address of DISCOTHEQUE:** 4 Ash House, 22 Brook Avenue, Ascot, Berkshire, SL5 7SG

Telephone Numbers      **Home:** 01344 286951      **Mob:** 07714 025 333      **E-mail:** info@cgevents.co.uk

(3) Venue and Address: .....

..... Telephone number: .....

(4) Date required ..... Occasion.....

(5) Performance times: FROM: .....pm/am      TO: .....pm/am.

(6) The DISCOTHEQUE will arrive by ..... for setting up of equipment, and will vacate the premises by .....a.m. after dismantling and removing the equipment.

(7) Approximate number of audience / guests.....      Approximate age group of audience / guests .....

(8) Type of music required (or play list).....

.....

(9) Agreed fee payable for the time of performance as stated in (5) above £..... If the PROMOTOR requests that the DISCOTHEQUE extends the performance time, an additional rate of £..... per hour will apply.

(10) A booking deposit of £..... must be paid with the return of this agreement, or on the night if agreed.

(11) The balance of the fee of £..... plus any additional fees, as stated in (9) above to be paid on the performance day, or as agreed.

(12) The DISCOTHEQUE will provide (a) adequate recorded music to suit the occasion, (b) adequate equipment for playing and amplifying of recorded music, (c) lighting effects to suit the occasion and venue, (d) disc jockey, and (e) equipment operator/sound or lighting engineer if required.

### PLEASE SIGN AND RETURN WITH DEPOSIT (IF & AS APPROPRIATE)

This agreement must be returned to the address stated in (2) above within fourteen days of receipt, along with a booking deposit as stated in (10) above. Please make cheques payable to **CHRIS GREEN**

**I THE UNDERSIGNED ACKNOWLEDGE THAT I HAVE READ THE ABOVE DETAILS, AND AGREE WITH THEM, AND HAVE ALSO READ THE TERMS AND CONDITIONS AS PRINTED ON THE REVERSE OF THE COPY OF THIS AGREEMENT, AND IN SIGNING, AGREE TO ADHERE TO THEM.**

Signed, for and on behalf of the PROMOTER Signed, for and on behalf of the DISCOTHEQUE

(YOUR NAME).....

CGEVENTS.CO.UK.....

Date:.....

Date:.....

## TERMS AND CONDITIONS

1. In the event of the DISCOTHEQUE agreeing to be paid a percentage of the admission money, the PROMOTER must provide the DISCOTHEQUE with a written statement of the full details of ticket numbers, admission prices, and the numbers of patrons, and also provide full facilities for the checking of the same.
2. The PROMOTER may adjust the fee pro-rata for any lost performance time which is the direct fault of the disc jockey.
3. The PROMOTER will ensure adequate access to the performance area and parking space nearby for the duration of the performance at no charge.
4. If either party cancels the booking, that party shall pay to the other by way of liquidated damages a sum equal to the advance payment or, if cancellation occurs within thirty (30) days of the engagement, a sum equal to the full fee for the booking.
5. Whilst the DISCOTHEQUE will use its best endeavours to attend the function, should it for any reason outside its control be prevented from doing so, then the DISCOTHEQUE reserves the right to arrange for a suitable alternative to appear in its place so that the function can proceed.
6. Licences for the performance of recorded music are only required at public events (in most cases private parties, wedding receptions, etc., do not require such a licence). However, it is the PROMOTER'S responsibility to ascertain whether or not a licence is required, and entirely his/her responsibility to obtain an appropriate licence for the event. Should the DISCOTHEQUE be prevented from performing due to the failure of the PROMOTER to obtain such a licence, then the provisions relating to the cancellation as set out in clause 4 above shall be deemed applicable.
7. The PROMOTER will allow the DISCOTHEQUE adequate setting up time prior to the performance, and sufficient time afterwards to dismantle and remove the equipment from the venue. If the equipment and recorded music is to be left at the venue, the PROMOTER will be liable for any loss or damage, however caused, during such time as the equipment is at the venue.
8. Should the equipment be left at the venue, as in clause 7 above, and the DISCOTHEQUE is for any reason prevented from gaining access to remove the equipment at a mutually agreed time, through no fault of the DISCOTHEQUE, the PROMOTER will be liable for any additional expenses to cover further appointments to effect removal. Furthermore if the DISCOTHEQUE is prevented from carrying out any other engagements due to being unable to collect the equipment, the PROMOTER will be liable for any expenses or loss of earnings thus incurred.
9. The PROMOTER warrants that he/she is entitled to use the venue for the purposes of the event and performance, and that the DISCOTHEQUE personnel shall in no way be liable for any breach of laws, bylaws or conditions under which any premises or property are leased, hired or entrusted to the PROMOTER.
10. The PROMOTER will provide adequate supervision of all guests and/or customers and/or staff at the venue, and will be liable for any loss or damage to the equipment caused by guests, customers or staff.
11. Where possible in places of public entertainment the PROMOTER will provide facilities where the disc jockey and/or assistants may rest or change, prior to, during and after the performance.
12. The DISCOTHEQUE personnel will conduct themselves in a proper manner throughout their attendance at the venue, and will respond to the PROMOTER'S requests as to volume levels, siting of equipment, and/or any other reasonable request.
13. Where applicable, the PROMOTER will permit the DISCOTHEQUE to display its advertising material at the venue, prior to and/or during the performance.
14. The DISCOTHEQUE shall expect reasonable access to a properly earthed mains electricity supply of sufficient kilowatt rating to allow safe usage of the required equipment for the performance. If, in the opinion of the DISCOTHEQUE, the power supply is inadequate, the DISCOTHEQUE may reduce the amount of equipment accordingly, without prior consultation with the PROMOTER.
15. In the event of a non-solid floor spoiling the performance, the DISCOTHEQUE will not be held responsible for any disruption to the music content.
16. The Disc Jockey and his/her assistants shall not be expected to be "on stage" for more than four (4) hours without refreshments supplied by the PROMOTER at no charge to the DISCOTHEQUE.
17. This is the standard form of agreement for Discotheque/Disc Jockey engagements as recommended and approved by „The National Association of Disc Jockeys“..